



Bookmobile Borrowing Materials FAQ's

Who can borrow library materials?

- Any resident of Baldwin County can borrow materials with an ID and Proof of Address
- Children under 14 years of age must have an adult fill out and sign their application and provide proof of address
- Children under 10 years of age must be accompanied by a library card holding adult **while on the Bookmobile**

What happens if my borrowed materials are damaged beyond repair?

- Borrower is responsible for any materials checked out. Responsible Borrower (parent or caregiver who signed the application) is responsible for materials checked out by children 14 and younger. You will be billed for the replacement cost of the item.

How long can I have items out?

- Two weeks. No overdue fines are assessed but overdue notices will be sent to remind you to return your library materials. If you fail to return items over 90 days past their due date, you will be billed for the items replacement cost.
- Four renewals are allowed per checkout as long as the item isn't on hold for an InterLibrary Loan or someone else. You can call BCLC to renew at 251-970-4010, ask the Bookmobile Librarians to renew your items, or renew online with your library card number and PIN (last four of your library card number) at baldwincat.org and following the link to "Login to Renew & Place Requests".

How many items can I check out?

- Up to 25 items may be checked out at one time. However, no more than **FIVE (5)** media items (DVD/BluRay, AudioBooks, CD's, Documentaries) can be checked out at once. Teachers can check out up to 75 books.

What if you don't have what I want?

- Materials may be placed on hold from any library in the county. These lists can be long but the materials will come to you as soon as they are available. If you miss your stop, the item will be sent to the next hold in line.
- We also provide InterLibrary Loan service to allow for access to materials not held within the county. There is a \$2.00 fee for this service. We cannot borrow **NEW, MEDIA, REFERENCE, AND/OR GENEALOGICAL MATERIALS.**
- We encourage teachers to notify BCLC and/or Bookmobile staff a week or two in advance for specific items, including age range and subject, they are requesting. We can be reached by phone at 251-970-4010, or by email at bookmobile@baldwincountylibrary.org.

What if I can't meet the Bookmobile to return the materials I borrowed?

- Please renew your materials by calling 251-970-4010, online at baldwincat.org, or ask the Bookmobile Librarians. If none of these are an option, please turn your materials into any library in Baldwin County.